

### **Recent Work Experience**

#### **Gazette Family of Companies, Cedar Rapids, IA**

##### **Digital Delivery Assistant/Social Media Guide, *The Gazette and GazetteOnline.com* (Sept. 2008-present)**

Worked with the news staff to help gather community-produced content and help staff-produced content reach a wider audience.

- Worked on various social networking platforms to reach Eastern Iowans
- Worked with assigning editors to gather community content for print and online stories
- Helped to coordinate live chats with reporters, editors and the community about important events
- Trained staff members to use social networking tools to expand their coverage

##### **Community Editor, *The Gazette* (Oct. 2007-Sept. 2008)**

In charge of five weekly sections covering Eastern Iowa, primarily focused on community news, events and profiles.

Responsibilities included:

- Supervised a staff of three full-time and two part-time employees
- Directed coverage by columnists and freelancers
- Worked with the Universal Desk, News and Features departments to ensure coverage of events
- Creating relationships with community organizations

#### **Landmark Community Newspapers of Maryland, Westminster, MD**

##### **City Editor, *Carroll County Times* (January 2006-Oct. 2007)**

Overseeing the day-to-day news operations of a 27,000 circulation daily newspaper in northern Maryland.

Responsibilities included:

- Hiring, coaching and developing a staff of eight reporters
- Helping expand the paper's online operation, including starting a Web video site and daily webcast

##### **Editor, *The Advocate of Westminster and Finksburg* and *The Advocate of Eldersburg and Sykesville* (July 2004 – January 2006)**

Helped to start and ran two free weekly community newspapers that reached more than 30,000 homes in Northern Maryland.

##### **Staff Writer, *Carroll County Times* (September 2002 – July 2004)**

Covered seven police departments, two local court systems and 14 fire departments for a 27,000 circulation daily in Northern Maryland.

#### **Gateway Star Publications, Pittsburgh, PA**

##### **Staff Writer, *Penn Hills Progress Star* (October 2001 – September 2002)**

The only staff writer for a weekly paper with a circulation of 6,000, covering the second-largest municipality in Allegheny County

### **Education**

B.A. in English

Dickinson College

Carlisle, PA

May 2001